

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name

Matilda

Family name

Matcham Bear

E-mail address

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

14007031

Business name

KALEIDOSCOPIIC EVENTS LTD

If the applicant's business is registered, use its registered name.

VAT number

- none

Put "none" if the applicant is not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Continued from previous page...

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

First name

Family name

E-mail address

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Continued from previous page...

Your Address

Address official correspondence should be sent to.

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text"/>

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Address Description

The event will be held in a field, the closest address being New Road, Erlestoke, Coulston, Wiltshire, SN10 5UF (from Google Maps). A more specific marker for the field (Premises) is the OS Grid Ref: ST 95689 55136, which is within the area where the licensable activities will take place.

For the event, we are choosing to access the field from Lower Road; the entrance is a gravel track next to the railway bridge, and will be sign-posted clearly prior to and on the days of the event. We have chosen this location because (as detailed below) it is not near a town, is a distance from Coulston and Erlestoke such that music will not inconvenience villagers or stop anyone from sleeping, and only has a few residents within 500m. All nearby residents are known to us personally or have been contacted and informed of the 'locals night' on Thursday 1st September, which begins the event on the first day of the premises licence, before standard festival entry on Friday 2nd September.

Further Details

Telephone number	<input type="text"/>
Non-domestic rateable value of premises (£)	<input type="text" value="0"/>

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Director of a Limited Company (KALEIDOSCOPIK EVENTS LTD).

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

/ /
dd mm yyyy

Nationality [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start? 01 / 09 / 2022
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end 05 / 09 / 2022
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

GENERAL SITUATION

The event site is between the villages of Coulston, Marston and Erlestoke, and consists of 'Arena', 'Camping' and 'Car Park'. This premises licence application pertains to the 'Arena' of our event site: this is the only area where licensable activities will take place.

Continued from previous page...

GENERAL SITUATION

LAYOUT
The event site is between the villages of Coulston, Marston and Erlestone, and consists of 'Arena', 'Camping' and 'Car Park'. This premises licence application pertains to the 'Arena' of our event site; this is the only area where licensable activities will take place (Map attached to the application). Immediately upon entrance from Lower Road is the 'Car Park', followed by 'Camping' and the 'Arena'; each area is independent, separated by Heras fencing and/or hedged field borders, and access between areas is controlled by our security team.

LAYOUT
The event site is a grass field with three Eastern entrances that intersect with Lower Road (this can be seen in the Premises Plan/Map attached to the application). The 'Arena' will host the licensable activities of: Live music, Recorded music, Similar activities to Live music, Late night refreshment, Supply of alcohol. Immediately upon entrance from Lower Road is the 'Car Park', followed by 'Camping' and the 'Arena'; each area is independent, separated by Heras fencing and/or hedged field borders, and access between areas is controlled by our security team.

ADDITIONAL INFORMATION

The storage, sale, and consumption of alcohol will be limited to the 'Arena', as enforced by our security team: no supplied alcohol can be taken to other areas of the event site ('Camping', nor 'Car Park'). No alcohol may be brought into the 'Arena' by event attendees.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Continued from previous page...

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start 19:30

End 11:59

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start 12:00

End 18:00

SUNDAY

Start

End

Start 12:00

End 18:00

Will the performance of live music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

All the live music will be amplified and will take place indoors, within large Circus tents as well as outdoors in the open air.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Continued from previous page...

N/A. The event takes place between Thursday 1st September and Monday 5th September 2022.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A.

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start 19:30

End 23:59

FRIDAY

Start

End

Start 17:00

End 23:59

Continued from previous page...

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Our Recorded Music will be amplified PA systems.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A. The event takes place between Thursday 1st September and Monday 5th September 2022.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A.

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

Instructed classes of pottery making and yoga will occur during the daytime.

Will this entertainment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

Continued from previous page...

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A. The event takes place between Thursday 1st September and Monday 5th September 2022.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A.

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start End

Start End

Continued from previous page...

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A. The event takes place between Thursday 1st September and Monday 5th September 2022.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A.

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Continued from previous page...

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A. The event takes place between Thursday 1st September and Monday 5th September 2022.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Our event does not allow any children on the premises; please refer to page 18.

- No adult content or films will be displayed at the event.
- No gambling machines or organised card games will be present at the event.
- No entertainment features semi or full nudity at the event.
- Alcohol will on sale in the 'Arena'.
- No cigarettes, vapes, or related nicotine products will be on sale at the event.

Section 17 of 21**HOURS PREMISES ARE OPEN TO THE PUBLIC****Standard Days And Timings**

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises to
be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

State any seasonal variations

Continued from previous page...

Continued from previous page...

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A. The event takes place between Thursday 1st September and Monday 5th September 2022.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

SECURITY

- All personnel will be correctly registered with the Security Industry Authority (S.I.A.), and will display an identification badge when working. They are also required to carry their S.I.A. licence.
- Multi-channel comms will be kept in working order at all times, and will allow Security personnel to communicate within their team, with the DPS, with medical staff, and with event managers.

b) The prevention of crime and disorder

ALCOHOL

- All drinks are priced individually, overseen by the Designated Premises Supervisor.
- No irresponsible promotions or 'all-inclusive' packages are available.
- A Personal Licence holder will be at the premises at all times when alcohol is being sold or regulated entertainment is being provided.
- We provide food that is available at all times when alcohol is served.

BOTTLES AND GLASSES

- Alcohol and soft drinks will be served in plastic glasses or sold in cans, to avoid the presence of glass bottles in the premises.
- If seen to be carrying open or sealed glass bottle, an individual will not be admitted to the premises.
- Customers will not be permitted to take open containers of alcohol or soft drinks from the premises (the 'Arena') into the 'Camping' area
- Bins will be available throughout the premises, accessible to all attendees. Additionally, event staff will clear loose drinks containers from the arena as part of ongoing waste disposal.

DRUGS

- We uphold a strict no-drugs policy, applied to the entirety of the event site. Our drugs policy is communicated to attendees prior to their arrival on site, and will be displayed on entrance to the 'Arena'.
- Security will search attendees upon each re-entry to the 'Arena' and if found in possession will be refused entry. If found to have large amounts they will be detained and reported to the Police.

Continued from previous page...

Continued from previous page...

SECURITY

- in addition to the above, security will be briefed on appropriate handling of dance floor assault and related issues specific to the nightlife industry.

c) Public safety

CAPACITY

- Indoor spaces (staging tents, backstage, staff areas) are of surplus capacity, to ensure sufficient space.
- Staging capacity accounts for an uneven crowd distribution between the two stages, and event staff are trained to monitor crowd levels in the indoor stage.

FIRE

- Adequate and appropriate portable fire fighting equipment is available on the premises, and is included in site maps given to all staff and displayed in staff areas.
- Action to be taken in the event of fire, including an evacuation policy, is covered in briefing of staff and volunteers, and documentation detailing these procedures is displayed in staff areas for reference at any time.
- obstruction free access for emergency vehicles is maintained at all times throughout the event, such that they can easily enter/exit the event site without interacting with crowd flow or be slowed down by physical barriers such as fencing or roped walkways.
- campfires are forbidden anywhere in the event site. This is communicated to attendees prior to the event, alongside full event rules.
- Adequate artificial lighting is installed site-wide, to enable safe evacuation.
- No pyrotechnics, fireworks or flame is included as part of event entertainment.

FIRST AID AND MEDICAL EMERGENCY

- Adequate and appropriate First Aid equipment and materials are available on the premises.
- Medical staff are available on site throughout the entirety of the event, and have access to festival welfare areas and relevant provisions.
- The location of medical staff is visibly communicated to attendees, and can be accessed immediately at any time.
- Medical staff are included in event communication channels.
- Access is provided for emergency vehicles and kept clear and free from obstruction at all times.

SITE PLANNING

- the site layout is arranged to prevent any interaction of vehicles and people.
- the site layout has been chosen to avoid uneven land and exclude natural risks, such as the stream to the West of the site, which is safely outside the perimeter fencing.
- Free drinking water will be available at all times, in both the 'Arena' and 'Campsite'.
- The 'Arena' provides adequate seating and areas where attendees can relax, a distance from amplified music, entertainment or performance.
- Personal safety messages, notices and recommendations are displayed around the 'Arena'. These cover issues such as the over-use of alcohol, dehydration, our drugs policy, dance floor assault, as well as social issues of racism, sexism, xenophobia.

d) The prevention of public nuisance

NOISE AND VIBRATION

- A noise management plan has been devised and will be in operation at the premises, covering the direction of projected sound, volume considerations for each stage.
- The speaker hire company will assist in the setup and direction of the music, and closest residents have been spoken to in person, and made aware of music timings and expected sound. A member of the event organising team knows these residents personally, as he lives in Coulston. The closest two houses are ~350m away, the next closest is ~675m away. In 2019 we were made aware of people staying in a nearby field in a caravan. They have no registered phone number, but they have been spoken to in person and made aware of the event; they raised no issues.
- We are immediately enclosed by a 25 foot high raised bank (blocking sound from reaching Erlestoke and Coulston). As in 2021, we will face speakers North-East so that the sound is pointing towards the least houses.

Continued from previous page...

Continued from previous page...

- No noise-generating effects are included in stage production, such as pyrotechnics or fireworks.
- The 'Arena' is closed by security at the end of music in each day. This includes access to outdoor seating spaces or areas of possible congregation beyond the 'Camping' area.
- Farmers with bordering land have made us aware of cows and horses kept a few fields across from the event site. The sound-hire company have assured us that the animals will not be exposed to noise that can distress them in any way (if any noise reaches them at all). We have repeated our Sound Level Distance Damping calculations from 2021 and have checked them against data from the ICBEN (an Australian organisation who provide safe dB sound levels for animals to advise music festivals); a horse could safely stand as close as 90-140m away and be perfectly content, even with the speakers playing above our maximum volume. This is far closer than the nearest animal will be, and there are hedges etc to further absorb sound.

NOXIOUS SMELLS

- Waste collection is ongoing throughout the event, and waste storage is secured within the event site. Waste receptacles are closed lid to contain smell.
- Event toilets are emptied promptly at the end of the event, and local residents are not affected by smells.

LIGHT POLLUTION

- Site lighting is maintained at elevation no higher than 4m across the site.
- Stages are situated such that event lighting does not project toward nearby residents, and laser lighting is contained within stage tents.

TRAFFIC

- All cars will be parked within the event site, in a private field, and will not affect the parking situation of nearby residents.
- The 'Car Park' is separated from the 'Camping' and the 'Arena' by Heras fencing, and access is controlled by security.
- There is no interaction between vehicles and attendee walking spaces.

e) The protection of children from harm

- Both the Thursday night event (local's night) and the main event (The Kaleidoscope) are strictly 18+. This is made clear in online event information, and is reiterated at the point-of-sale of tickets.
- IDs and tickets will be checked initially by security upon entry to the 'Camping' area, at which point a wristband is issued to each attendee confirming their age and right of attendance. Wristbands are checked by security upon each re-entrance to the 'Arena'. Re-entrance to 'Camping' from the 'Car Park' is forbidden.
- In addition to entrance policy, no children are included in musical performance or provided entertainment. Our 18+ policy extends to all staff and contractors present during event hours.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work for immigration status for individual applicants and applications from partnerships which are well limited liability partnerships is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

A licence may be held by an individual or an individual in a partnership who is resident in the UK who:

- A **current** Biometric Residence Permit (BRP) issued by the Home Office to the holder, which indicates that the named person or partner is permitted to carry out the carrying on of a licensable activity.
- A **current** Immigration Status Document (ISD) issued by the Home Office to the holder, which indicates that the named person or partner is permitted to carry out the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK. A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application a **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity service (see below) when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Documents which demonstrate entitlement to work in the UK

- A certificate of European descent showing the holder, or a person named in the passport as the child of the holder, is a British (European citizen of the UK and Colonies) or is the person of abode in the UK or is a European Economic Area citizen of the UK and Colonies 2016, is the person of abode in the UK or is a European Economic Area citizen of the UK and Colonies 2016, is the person of abode in the UK or is a family member of such a national or who has derivative rights of residence or national identity card showing the holder, or a person named in the passport as a reasonable child of the holder, is a national of a European Economic Area country or Switzerland, issued with the Home Office, such as the Home Office acknowledgment letter or copy of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
- stay evidence of the applicant's own identity – such as a passport,
- evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
- evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) insurance number and their name issued by a Government agency or a previous employer,
 - (iv) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (v) birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical option certificate, issued on the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

- In terms of specific regulated entertainment performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for not-for-profit film exhibition held in community premises between 08.00 and 23.00 on any day, provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from the person taking place on the premises, and (b) the contact screening provided by a local authority;
 - o Indoor entertainment taking place on the premises of the health care provider between 08.00 and 23.00 on any day, provided that the entertainment is provided by or on behalf of the health care provider;
 - o Boxing or wrestling entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports and boxing as a contesting exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as boxing or wrestling entertainment rather than indoor sports events.
 - Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No Rateable Value up to £4300 = £100.00

Band B - £4301 up to £33000 = £190.00

Band C - £33001 up to £87000 = £315.00

Band D - £87001 up to £12500 = £450.00*

Band E - £125001 and over = £635.00*

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Band E - £125001 and over = £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time.

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

Fee amount (£)

100.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

Capacity

Date (dd/mm/yyyy)

Continued from previous page...

Full name

Capacity

Date (dd/mm/yyyy)

Remove this signatory

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/wiltshire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED



New Rd

New Rd

New Rd

Lower Rd

Lower Rd

Google

Key

- = Natural Hedge Boundary
- - - = Fencing
- ⋯⋯⋯ = Vehicle Track
- (thick blue) = Stream
- ⊙ (w) = Water Point
- = Toilet
- (red) = Direction of Traffic
- (green) = Direction of Crowd

